



# Safeguarding Children Policy Front Sheet

**Name of Setting: Tapton School Academic year: 2018-19**

We all have a statutory duty to “safeguard and promote the welfare of children”.

If you have any concerns about the health and safety of a child at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues e.g. a child’s appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry that you may be reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

**However, if you think the matter is very serious and may be related to a child protection concern, e.g. physical, sexual, emotional abuse or neglect, you must talk to one of the people below immediately. If you are unable to contact them you can ask the school office staff to find them and ask them to speak to you straight away about a confidential and urgent matter.**

The people you should talk to at this setting are:



**Designated Safeguarding Lead**  
**Mrs K Tabani**  
Ext. 1125



Designated Safeguarding Deputy  
Ms K Rhodes  
Ext. 1105



Designated Safeguarding Deputy  
Mr A May  
Ext. 1106



Designated Safeguarding Deputy  
Mr Andrew Wright  
Ext. 1132



Designated Safeguarding Deputy  
Ms L Mitchell  
Ext. 1160



Designated Safeguarding Deputy  
Mrs H Easdown  
Ext. 1121



Designated Safeguarding Deputy  
Ms C Czuderna  
Ext. 1115



Designated Safeguarding Deputy  
Mrs A Travers  
Ext. 1126



Designated Safeguarding Deputy  
Ms A Higgins  
Ext. 1124



Designated Safeguarding Deputy  
Mrs S Allinson  
Ext. 1115



Designated Safeguarding Deputy  
Ms M Mohammed  
Ext. 1173

**The Safeguarding Children Team in your setting includes:** Any allegation or disclosure involving someone who works with children in a paid or voluntary capacity must be reported to the Head Teacher or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee

**Co- Headteachers:** responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

**Co Headteacher: Ms. K Rhodes Ext. 1105**

**Co Headteacher: Mr. A May Ext. 1170**

**Designated Safeguarding Lead (DSL):** a senior member of the leadership team, responsible for dealing with safeguarding issues, providing advice and support to other staff, liaising with the local authority, and working with other agencies.

Name: **Mrs K Tabani Ext. 1125**

**Designated Safeguarding Deputies (DSD):**

<b>Mrs. H Easdown</b>	<b>Ext. 1121</b>	<b>Mrs. C Czauderna</b>	<b>Ext. 1115</b>
<b>Mrs. A Travers</b>	<b>Ext. 1126</b>	<b>Mrs. S Allinson</b>	<b>Ext. 1115</b>
<b>Mrs. A Higgins</b>	<b>Ext. 1124</b>	<b>Ms. L Mitchell</b>	<b>Ext. 1160</b>
<b>Miss M Mohammed</b>	<b>Ext. 1173</b>	<b>Mr. A Wright</b>	<b>Ext. 1132</b>

**Special Educational Needs Coordinator (SENCo):** staff member who provides advice, liaison & support for school staff and other agencies working with pupils with special education needs and their parents or carers.

Name: **Mr. S Rippin Ext. 1145**

**Looked After Children (LAC) Designated Teacher:** promotes the educational achievement of 'looked after' children who are on the school role, and helps staff understand issues that affect how they learn and achieve.

Name: **Mr S Rippin Ext. 1104**

**E-safety Coordinator:** to develop and maintain an e-safe culture within a school.

Name: **Mrs. K Tabani Ext. 1125**

**Child Sexual Exploitation (CSE) Lead:** develops and maintains policies & staff awareness of CSE, the Sheffield Safeguarding Children Board responsibilities and the Sexual Exploitation Service key priorities

Name: **Mrs. K Tabani Ext. 1125**

**Your Safeguarding Children Team also links with the Safeguarding Governor:** helps the governing body have safeguarding policies and procedures in place, ensures they are followed and addresses general safeguarding issues that staff and parents raise.

Name: **Mr. S Simms** Can be contacted by writing to the school clearly marked for his attention please

**Chair of Governors:** addresses allegations of abuse made against the Head Teacher (and other members of staff when the Head Teacher is not available), in liaison with the Local Authority; and on safe recruitment practices with the Head Teacher.

Name: **Mr. S Simms** Can be contacted by writing to the school clearly marked for his attention please