

Tapton SCHOOL

Headteacher: Ms Kathryn Rhodes

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Our Ref: LM/JPe
May 2022

Dear Parents/Carers

Y13 TAPTON SCHOOL LEAVERS PARTY

I am delighted to inform you that the Year 13 Tapton School Party has been arranged for Thursday 30th June at 7pm at The Mowbray, Kelham Island, 118 Mowbray Street, Sheffield S3 8EN.

Admission will be by ticket only. The cost of a ticket is £32, which covers the cost of the venue, DJ and food. Payment is due by **Friday 27th May** and should be made using the ParentPay system or via a Barcode letter if requested. Please email finance@taptonschool.co.uk if you require a barcode letter. If your child is unable to attend due to financial hardship, please contact school to discuss what support may be available.

For safeguarding and risk assessment admission will be by ticket only. Students will only be issued with tickets once payment and reply slips have been received. For this reason the deadline of **Friday 27th May is a non-negotiable one.** For the reasons stated we will not extend it and it is the responsibility of students to ensure they have returned their reply slips to Sixth Form in school and payment is made by this date.

If your child has any dietary requirements it is their responsibility to share this information on the attached reply slip. Provision will be made at the venue but due the grazing style menu, it will be up to the individual to select food in accordance with their dietary requirements on the evening. There is no formal dress code for the event.

A photographer will be present. Students will be able to access the photos free of charge after the event. **If your child does not have photo permissions, they will need to make the photographer aware of this on the night.** Alcohol will be served but there will be a strict ID policy and any student abusing this privilege will be escorted from the venue. Smoking is permitted on the roof terrace only.

At the end of the evening, if parents/carers are arranging for taxis to collect their child, please could these be pre-booked to pick up from The Mowbray, Kelham Island, 118 Mowbray Street, Sheffield S3 8EN from 11.30pm and no later than midnight. Taxis can also be ordered from the venue and security will be in attendance.

This is a wonderful opportunity for students to reunite and celebrate their time at Tapton and I thank you in advance for your support in ensuring this will be a memorable evening for them.

We will assume that you will be happy for school to contact you with details of the event and issue of tickets nearer the time. It is imperative that we have up to date mobile phone numbers for this purpose. If for GDPR purposes you do not give permission for this, please contact us in advance.

Yours faithfully



A G Wright
Assistant Head and Head of Sixth Form



Valuing everyone, Caring for each other, Achieving excellence