



Headteacher: Ms Kathryn Rhodes

Tapton School Academy Trust, Darwin Lane, Sheffield S10 5RG Tel: 0114 267 1414

Email: enquiries@taptonschool.co.uk Web: www.taptonschool.co.uk Instagram: [taptonschoollofficial](https://www.instagram.com/taptonschoollofficial)

July 2025

Last Day of Term and First Day Arrangements

Dear Parents and Carers

As we approach the end of the final half term, we would like to inform families of some of the essential information you will need to prepare for the end of term and the beginning of the new academic year.

Last Day of Term

The final day of term, Friday 18th July, is a non-uniform day and school will close at 12.30. Please find details below of the slight changes to our timings on the 18th.

Time	Period
9.00am – 9.20am	Registration
9.20am – 10.10am	Period 1 lessons
10.10am – 11am	Period 2 lessons
11am – 11.20am	Break
11.20am – 12.10pm	Period 3 lessons
12.10pm – 12.30pm	Time in form groups
12.30pm	Students will be dismissed for the summer holiday at 12.30pm

The New School Year

Monday 1st September is a staff training day – no students will be in school on this day. On Tuesday 2nd September **only Year 7** students will be in school. Students in Years 8, 9, 10, 11, 12 and 13 will begin the year on Wednesday 3rd September. Please see the tables below for details about the first few days in September.

Year	Arrival times for Tuesday 2 nd September, where to go and plans for the day
7	Year 7 should arrive for 8.45. They should go directly to the Quad next to the Dining Room. Members of staff will direct students to the Quad. Students will spend periods 1 and 2 with their form tutors and then go to lessons period 3 onwards. Students should be in full school uniform and bring their school equipment in a school bag. Where students have mobile phones, they should be turned off and placed in bags before entry onto the site. On Tuesday 2 nd September Year 7 will have a normal lunchtime beginning at 12.40. On Wednesday 3 rd , 4 th and 5 th September, Year 7s will begin lunchtime at 12.20. Students can purchase food in the canteen or bring a packed lunch.
8	Years 8-13 will not be in school on Tuesday 2 nd September; their first day is Wednesday 3 rd September.
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12	
13	

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Year	Arrival times for Wednesday 3 rd September and where to go
7	Year 7 should arrive no later than 8.55 and go straight to form rooms. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.
8	Year 8 should arrive no later than 8.55 and go straight to assembly in the Main Hall; students should sit in their usual form positions. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.
9	Year 9 should arrive no later than 8.55 and go straight to their form rooms. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.
10	Year 10 should arrive no later than 8.55 and go straight to their form rooms. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.
11	Year 11 should arrive no later than 8.55 and go straight to their form rooms. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.
12	Year 12 should arrive no later than 8.55 and go straight to their form rooms. They will spend periods 1 and 2 with their form tutors and then go the Main Hall after break for their first assembly. Year 12 will be dismissed at approximately 12.15 and will return for lessons on Thursday 4 th September.
13	Year 13 should arrive no later than 8.55 and go straight to their form rooms. They will spend periods 1 and 2 with their form tutors and then go to lessons from period 3.

Equipment, Uniform and Expectations

Please ensure your school uniform purchases comply with our uniform policy; below is a table listing all of the things students cannot wear or have in school. Please double check that your child's footwear is completely black without any coloured logos. To maintain our high standards, students who are not in uniform will be given school issue uniform on arrival.

School uniform is as follows:

- Black or white polo shirt; this is compulsory uniform.
- Tapton black sweatshirt or cardigan with logo.
- Tapton black fleece with logo; this is optional.
- Flat black tailored formal wear trousers that will not fade.
- Flat black tailored formal wear shorts that will not fade.
- Flat black tailored skirts that will not fade.
- All black shoes or trainers.
- Students need to bring a bag to school; they must have a pencil case with black pens, pencils, a ruler,
- 6th form students must wear their lanyard at all times.

Clothing and footwear students <u>cannot</u> wear	Jewellery students <u>cannot</u> wear
<ul style="list-style-type: none"> • No Lycra/sports material skirts/shorts. • No leggings. • No jeans. • No jogging bottoms. • No baggy trousers/baggy shorts. • No combat/cargo trousers/trousers with pockets on the side. • Footwear that is not entirely black. 	<ul style="list-style-type: none"> • Any necklaces. • Any bracelets (wrist or ankle). • Any rings. • Hoop earrings. • Hoop nose rings. • Multiple earrings. • Smart watches. <p><i>Be aware new piercings will need to be removed for PE, therefore, families are advised to leave these until the start of the summer holiday.</i></p>

We also offer a pre-loved uniform programme. The programme is open to all parents and carers of Tapton students. If you would like to request any uniform please email prelovedschooluniform@taptonschool.co.uk stating the student's name, items required and contact name and number. A member of the uniform team will then contact you to discuss sizing as needed and confirm how items are to be collected. We do ask for a small donation to cover the cost of washing of 50p/£1 per item, but this is a voluntary donation.

Phones

In January 2024 we launched our revised mobile phone and electronic devices policy which has been incredibly successful. Please remember that students cannot have visible phones/earphones/ear pods/cables/smart watches inside the school site at any time; the site is anywhere within our fenced area. If students bring these items to school, they must be turned off and go into school bags before entry onto the site. Students who have a visible device will have it immediately confiscated; items will go into the school safe for all second and subsequent confiscations.

Lanyards

In September, all students will be issued with lanyards. These will form an additional part of our safeguarding processes. This will also enable us to identify students around school. Each year group will have a different coloured lanyard.

Photos

School photos will take place for Years 7 and 12 on Wednesday 3rd September and for all other year groups on Thursday 11th September.

Save the date

We will write to you again in the first week of September and provide you with key dates for the year, however, please be aware of the following events:

Thursday 4th September Year 7 Year Ahead 6-7pm.

Thursday 11th September Year 10 Year Ahead and GCSE Examination Information Evening 6-7pm.

Tuesday 16th September Year 12 Form Tutor Consultations (in person) 3.40-6pm.

Wednesday 17th September Year 7 Form Tutor Consultations (in person) 3.40-6pm.

Thursday 18th September Year 10 Form Tutor Consultations (in person) and Careers Fair 3.40-6pm.

Thursday 18th September Year 11 Year Ahead and Next Steps Evening 5-7pm.

Wednesday 24th September Year 13 Progress Evening (virtual).

Please note the contact details of your child's Year Leaders below.

New Year 7s - Year Leader is Mr Johnson, and the Learning and Inclusion Coordinator is Mrs Easdown
year7@taptonschool.co.uk

Current Year 7s moving into Year 8 in September - Year Leader is Mr Marques, and the Learning and Inclusion Coordinator is Mrs Allinson, year8@taptonschool.co.uk

Current Year 8s moving into Year 9 in September - Year Leader is Mr Heath, and the Learning and Inclusion Coordinators are Mrs Czauderna and Ms Milnes, year9@taptonschool.co.uk

Current Year 9s moving into Year 10 in September - Year Leader is Miss Fairhurst, and the Learning and Inclusion Coordinator is Mr Mekonnen, year10@taptonschool.co.uk

Current Year 10s moving into Year 11 in September - Year Leader is Mr Reed, and the Learning and Inclusion Coordinator is Mr Jones, year11@taptonschool.co.uk

The Year 12 Year Leader is Dr Harris, and the Year 13 Year Leader is Dr Winters. The Attendance and Inclusion Lead for 6th Form is Miss Ridal.

The Department for Education funded Holiday Activities with Food programme has been extended for one year. There are lots of fun free activities for children and young people who receive benefits-related / income-based free school meals, from Reception to Y11, to access during the summer school holidays as part of the Sheffield Healthy Holidays programme. Information on HAF Codes, how to book online, or how to book directly with a holiday activity provider is available [online](#).

I will write to you again at the beginning of the new school year. In the meantime, I wish you and your families a smooth end to the academic year and a restful summer holiday.

Yours sincerely



Ms Kathryn Rhodes
Headteacher