

Year 12

The Year Ahead

**Dr Harris Year Leader
and Mr Wright Head of Sixth Form**

The Year Ahead

Academic

- Make the transition from GCSE to A Level
- Students on four subjects complete an AS Level in May
- Prepare for the January Assessments, AS Trials and Intervention Exams in March and the Y12 Trial Exams in June

Destinations

- Begin research into Post-18 Destinations – University, Apprenticeship or Employment
- Engage in Work Experience
- Engage in Super and Extra Curricular activities

The Sixth Form Hierarchy of Needs



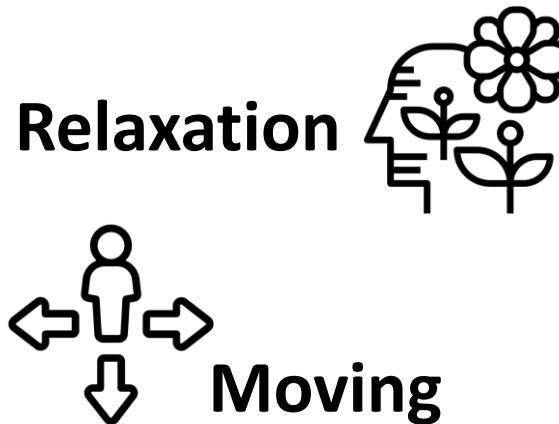
Health and Wellbeing

There is plenty of reading out there that teaches different ways of looking after your wellbeing.

Examples:

- Dr Rangan Chatterjee, *The Four Pillar Plan*
- Isabel Hardman, *The Natural Health Service*
- Mark Williams and Danny Penman, *Mindfulness*
- Emma Mitchell, *The Wild Remedy*
- John Sellars, *Lessons in Stoicism & The Fourfold Remedy*

All of them agree on **four** fundamental things that support your health and wellbeing.



Health and Wellbeing

All Sixth Form students will have one hour of timetabled Personal Development lessons per week delivered by specialist staff covering a range of topics designed to help them make a **safe and successful** transition to Sixth Form and adulthood.

Year 12	Year 13
Business employment and trade unions	Food and Nutrition
Personal safety, relationships, abuse and honour-based violence	Financial contracts, payday loans and debt
Sex	Addiction
Drugs	Equality and diversity
Personal Branding and online presence	Travel
Finance budgeting, housing, car ownership and retirement	Financial ventures including illegal ventures
British values	Health services and personal safety
Mental health	Mental health
Life goals and aspirations	
First aid	

Health and Wellbeing

To support our students to manage their own health and wellbeing, they will also be engaged in Sixth Form Reading during Form Time from the Autumn Term onwards.

They will learn about the Stoics Epictetus, Seneca, Marcus Aurelius alongside Epicurus via John Sellars of Royal Holloway University.

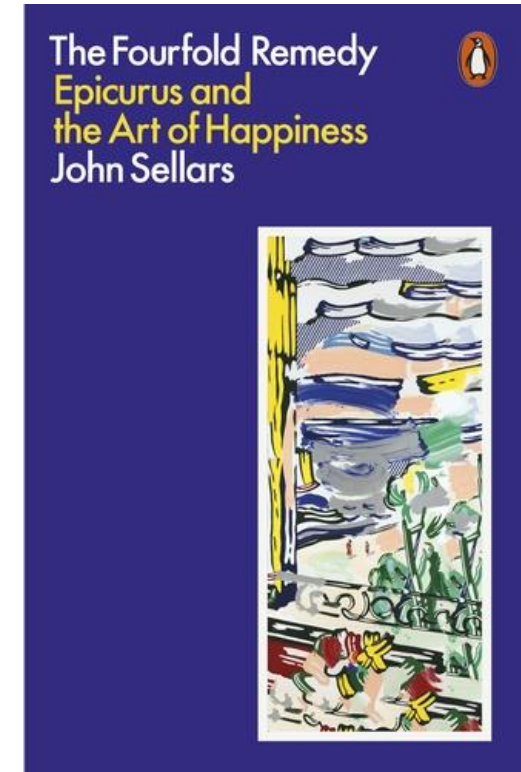
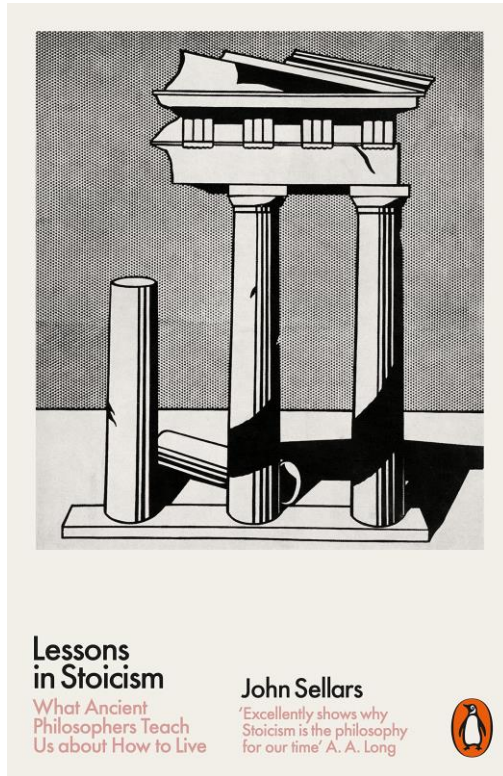
Monday – Assembly/Reading

Tuesday – Assembly/Reading

Wednesday – Bulletin

Thursday – Pastoral/Unifrog/BILs

Friday – Current Affairs Quiz



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Transition

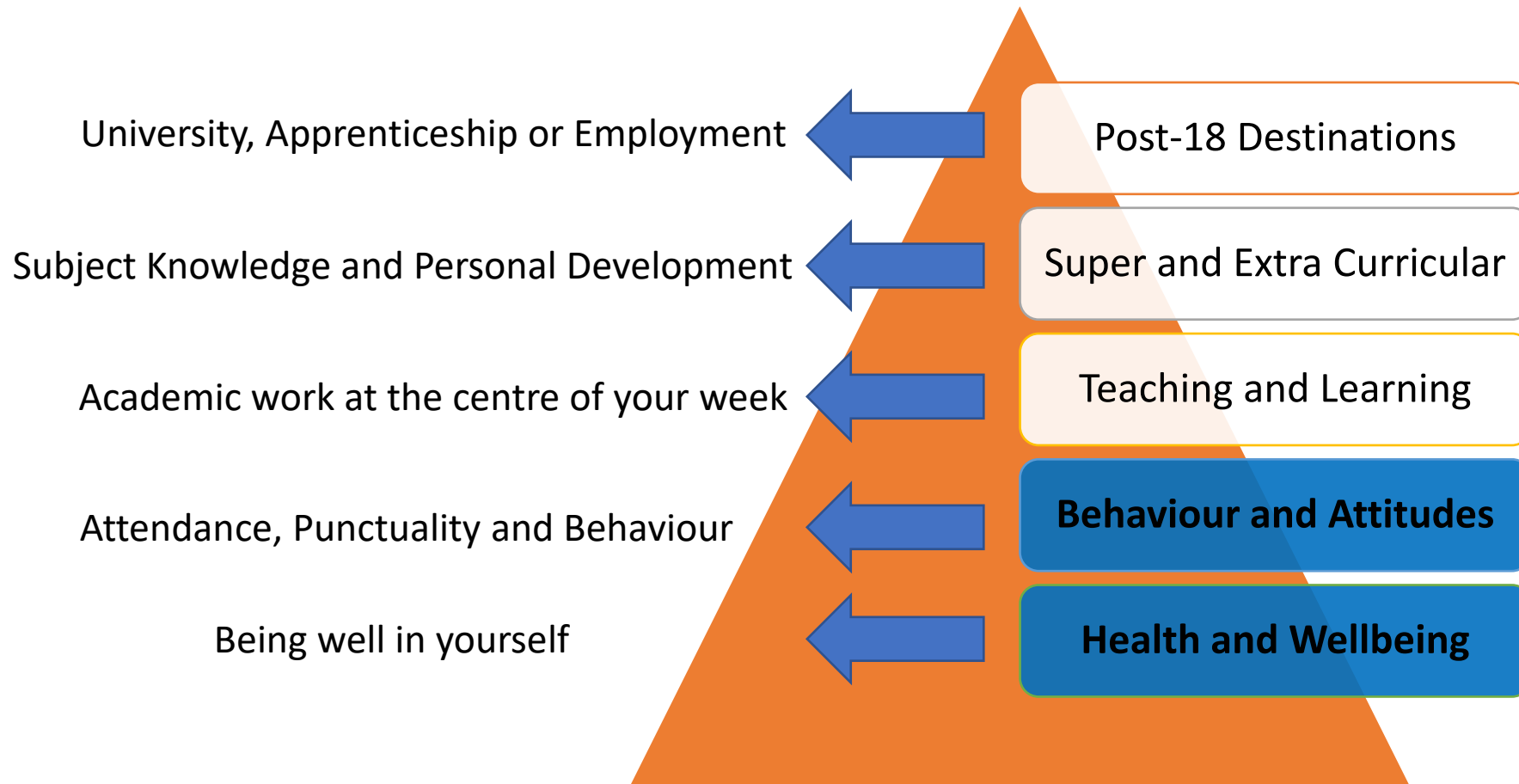
Mr Hooper
KS5 Transition

Super and Extra Curricular

Ms Gray
Enrichment

Mr Sabbagh
Personal Development

The Sixth Form Hierarchy of Needs



Behaviour and Attitudes

Sixth Form Privileges

Common Room and Café, including Sixth Form Toilet

Free Periods

Permission to leave site at break, lunch and free periods (with parent/carers permission)

No uniform (ID lanyard)

Use of mobile phones and devices in the Sixth Form Common Room **only**

Expectations and Sanctions

Most importantly you are expected to act as a **role model** for students in Years 7-11.

Minimum attendance of 95%+

Under 95% letter home; **under 90%** parent/carers meeting; **under 75%** withdrawal of examination fees

Punctuality to AM (9am) and PM (1.30pm)
registration and ID lanyard

Same day lunchtime or afterschool detention

On Calls and Suspensions

Same day afterschool detention/withdrawal of UCAS reference

Behaviour and Attitudes

At Tapton we support our students to develop the behaviours and attitudes to help them make a **safe** and **successful** transition to adulthood.

Please remember that although school rules may have been different at your previous school you are now at Tapton.

Behaviour and Attitudes



Research shows that regular mobile phone usage results in habituation to a state of low attention and constant task switching, as an educational institution we clearly have concerns over the impact this has on students' ability to learn.

Dependence on mobile phones also impacts social interactions, and young people's mental health and in some instances can be a safeguarding concern.

To foster a culture of well-being in the sixth form we often refer to Maslow's hierarchy of needs where we recognise the importance of having a balanced approach to all aspects of life which includes your digital dependency, thus establishing positive routines which you will take forward Post 18.

Finally, we value your position as role model for our younger students, and we thank you in advance!

- As a Sixth former, you do get the luxury of using your electrical devices in the Common Room – this is the **only area** where devices can be out. Students are **not allowed** to have their phones out during lesson changeover from the main building into the Geography block and the main building into P.E. Students are **not allowed** to have their electrical devices out in the sixth form stairwell.
- Any visible device between 9.00 and 3.30 will be confiscated. This includes phones and wireless headphones. They need to be put away in your bag. That means that from 9.00-3.30, you cannot wear wireless headphones around your neck, you cannot have your earphones in, or have your phone in your hand or pockets.
- One confiscation will result in a warning letter going home. The second confiscation will result in your item going into the safe and your parents and carers being called into school to collect them after 3:30 that day. Failure to hand over a confiscated item will result in a fixed-term suspension.
- If you would like to use the toilets during lesson time, you are expected to place your phone on the teacher's desk.

Behaviour and Attitudes

The Points System

Stage 1 -25 **Letter from Year Leader**

Stage 2 -50- **Form Tutor and Year Leader Behaviour Review Meeting**

Stage 3 -75 Letter From Year Leader and Phone Call

Stage 4 -100 Year Leader and Assistant Headteacher in charge of Behaviour meeting

Stage 5 -125

Stage 6 -150

Stage 7 -175

Stage 8 – 200 Assistant Head, Head of Sixth Form Headteacher meeting.

Each stage is accompanied by a parental meeting, a report and – at some stages – daily phone confiscation.

Behaviour and Attitudes

Attendance

Where students have a planned absence parents/carers should inform the Sixth Form Learning and Inclusion Coordinator, Ms Ridal, lridal@taptonschool.co.uk two days in advance.

Where students are unwell parents/carers should call the school absence line 0114 267 1414 (Option One) and their absence will be authorised. Sixth-form students cannot authorise their own absences, if a student is unwell this must be reported by a parent/carer listed as a priority contact on the school system.

Where students fall ill during the school day they **must** sign out with Ms Ridal, who will contact home and then authorise their absence.

Behaviour and Attitudes

What absences can and cannot be authorised:

Medical appointments should be made outside of school hours unless unavoidable. If a student is reporting a medical appointment, this should be accompanied with evidence (e.g., medical appointment card/text)

Any exceptional circumstances e.g, **professional sporting events/funerals** should be supported by an email/phone call from parents/carers.

University interviews and/or open days should be evidenced with an email/letter of invitation.

Driving tests can be authorised, however, driving lessons should be taken outside of school time.

Eye tests with providers such as Specsavers / Vision Express will not be authorised. This is due to students being able to schedule these appointments during free periods or weekends.

The Relationship Between Attendance and Attainment

Attendance Band	Number of Students	A*B%
95%+	97	75%
90-95%	62	55%
85-90%	31	54%
80-85%	18	41%
75-80%	19	17%

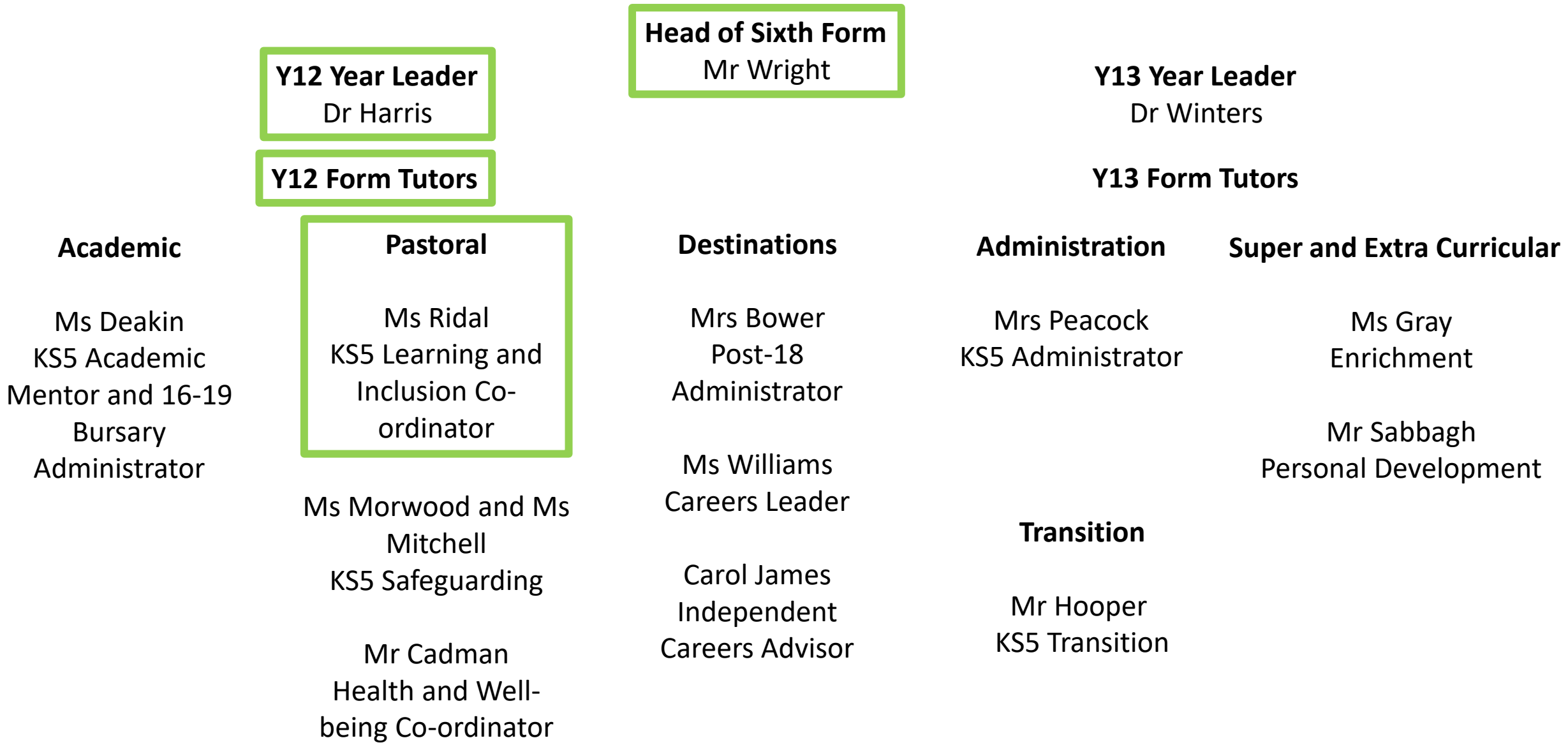
Statistics from the 2023 A Level Results

Change to the School Day

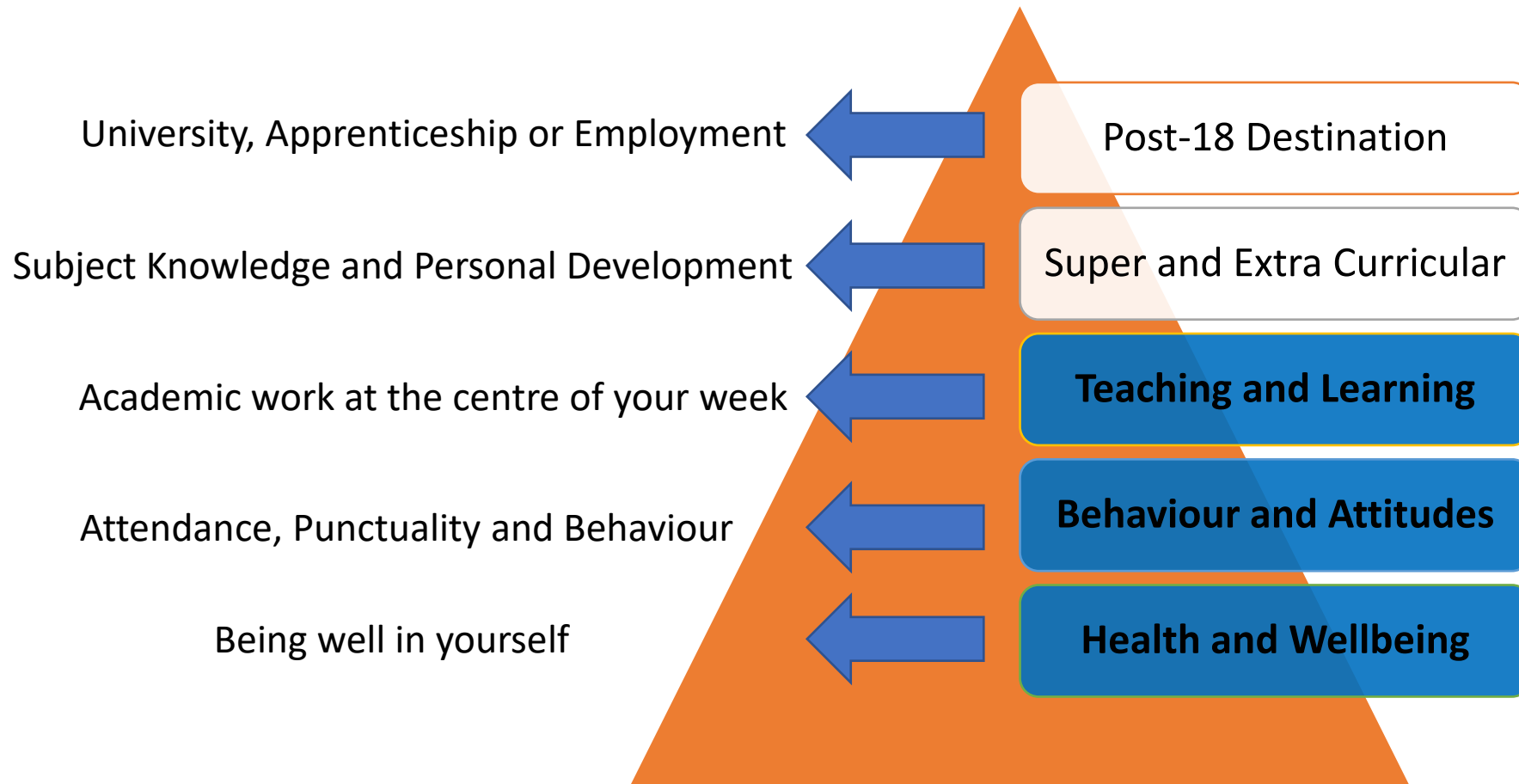
From September 2023 all schools are required to increase the length of their day by 15 minutes.

At Tapton the start of the school day will now be 9am.

	Current Timings	Timings from September 2023
Start of School Day	9.15	9.00
Registration in Form Groups	9.15 – 9.30	9.00 – 9.20
Period 1	9.30 – 10.30	9.20 – 10.20
Period 2	10.30 – 11.30	10.20 – 11.20
Morning Break	11.30 – 11.50	11.20 – 11.40
Period 3	11.50 – 12.50	11.40 – 12.40
Lunchtime	12.50 – 13.35	12.40 – 13.30
Period 4	13.35 – 14.30	13.30 – 14.30
Period 5	14.30 – 15.30	14.30 – 15.30
End of School Day	15.30	15.30



The Sixth Form Hierarchy of Needs



Teaching and Learning

The subjects you study must matter to you. Don't study subjects because you can, but because you want to. This advice applies especially to Science and Maths. Use the first three weeks to ensure that you make the right choices. **Do your subjects matter to you?**

You must have a good relationship with your work – in other words, you must be prepared to put your academic studies at the centre of your week not on the margins. Don't build your academic studies around paid work. **Will you prioritise Sixth Form?**

There are no great teachers or great students – it is the relationship between the two that makes the difference. **Will you bring something to the Sixth Form?**

Part of what holds us together as a Sixth Form is our common interest in the subjects we teach and study. If you don't share this interest, the Sixth Form classroom will be an uncomfortable environment for you. There are still alternatives, such as college and apprenticeships. **Is Sixth Form right for you?**

	F	1	2	3	4	5	6	
MON	F	L			FP		Time outside of school	
TUES		PD						
WED								
THURS								
FRI								
SAT/SUN	<div>Three Subjects</div> <div>5 hours of lessons per subject</div> <div>9 hours of homework and 3 hours of independent study (12 hours)</div> <div>Four Subjects</div> <div>5 hours of lessons per subject</div> <div>12 hours of homework and 4 hours of independent study (16 hours)</div>							

Lessons (L)	4-5 hours per subject per week
Form Time (F)	1 hour 40mins per week
Personal Development (PD)	1 hour per week
Homework	9-12 hours per week
Independent Study	3-4 hours per week
Totals	3 Subjects 29 hours+ 4 Subjects 38 hours+

Homework at Sixth Form

At Tapton, homework is **meaningful, manageable and predictable**.

Meaningful

Homework tasks are embedded into the curriculum and relevant to the learning in the classroom. All homework set supports students and facilitates their in-class performance or revision for assessments.

The **most common homework** in Sixth Form is consolidation of notes, preparation for and/or completion of exam questions, writing up practical work and/or working on non-examined assessments (NEAs).

Manageable

Homework tasks are designed to be short and regular to encourage good study habits in preparation for later study, revision and working life.

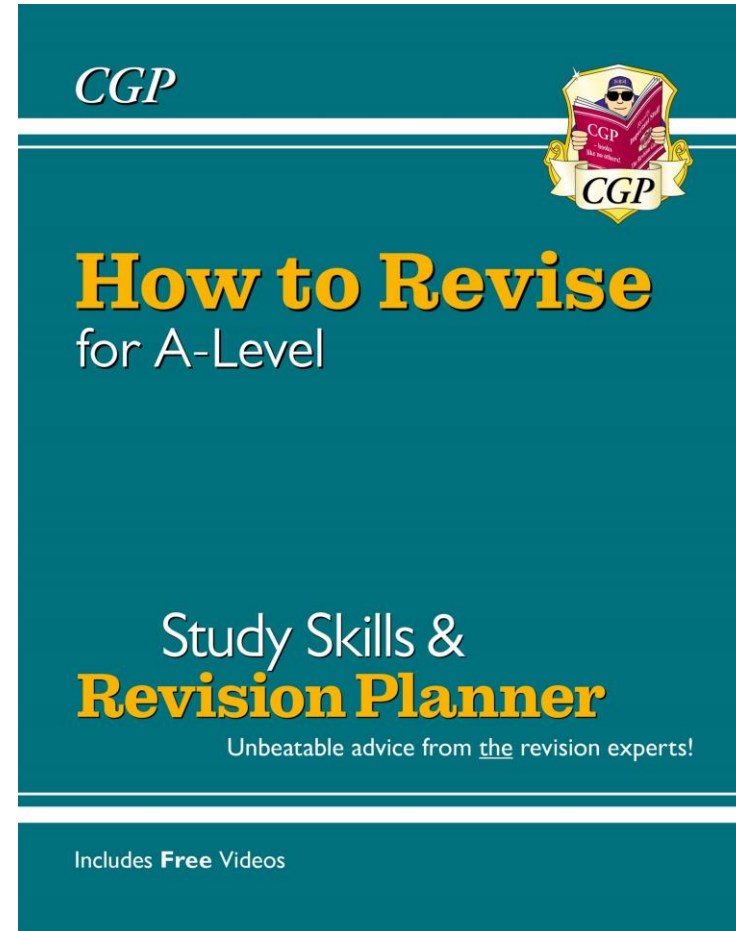
Predictable

At Key Stage Five we expect students to receive weekly homework from each teacher. Homework should take around two to three hours to complete per subject, per week and students should expect to complete a minimum of nine to twelve hours of independent study and homework per week.

Becoming an Independent Learner (BILs)

To support our students to make a successful transition to Sixth Form, they will follow a BILs programme during form time to help them to develop skills such as **time management and organisation** and **note-taking**.

This will be based on the **CGP How to Revise for A-Level** book.



Assessment and NEA Calendar

Year 12

Half Term 1 – Meeting Expectations

Half Term 2 - None

Half Term 3 – Y12 Assessment Week

Half Term 4 – AS Trial and Intervention Exams

Half Term 5 – AS Levels

Half Term 6 – Y12 Trial Exams

Year 13

Half Term 1 – UCAS Predicted Grades Update

Half Term 2 – None

Half Term 3 – Y13 Trial Exams

Half Term 4 – Y13 Assessment Week

Half Term 5 – AS and A Levels

Half Term 6 – A Levels

Please note: In **Y13** Students will also receive a detailed Non-Examined Assessment (**NEA**) calendar.

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National Citizen Service

Opportunities still available for this Summer. Visit www.wearencs.com for more details. Students will be away from home for 4 nights (but there is also an online option if you wish to stay at home). It will not cost more than £95 (students on Free School Meals go free).

NCS encourages 16 and 17 year olds to 'grow their strengths', offering them opportunities that will boost their confidence, support their community and learn new skills.

LIVE IT



BOSS IT



CHANGE IT



THE CHOICE IS YOURS

LIMITED AVAILABILITY

PLACES FILL QUICKLY

EXCLUSIVE OPPORTUNITY

SIGN-UP NOW!

0800 197 8010



Tapton Sixth Form
Super and Extra Curricular



#newexperiences

#ihavesignedup

#trysomethingnew

#meetnewfriends

#makethemostofit

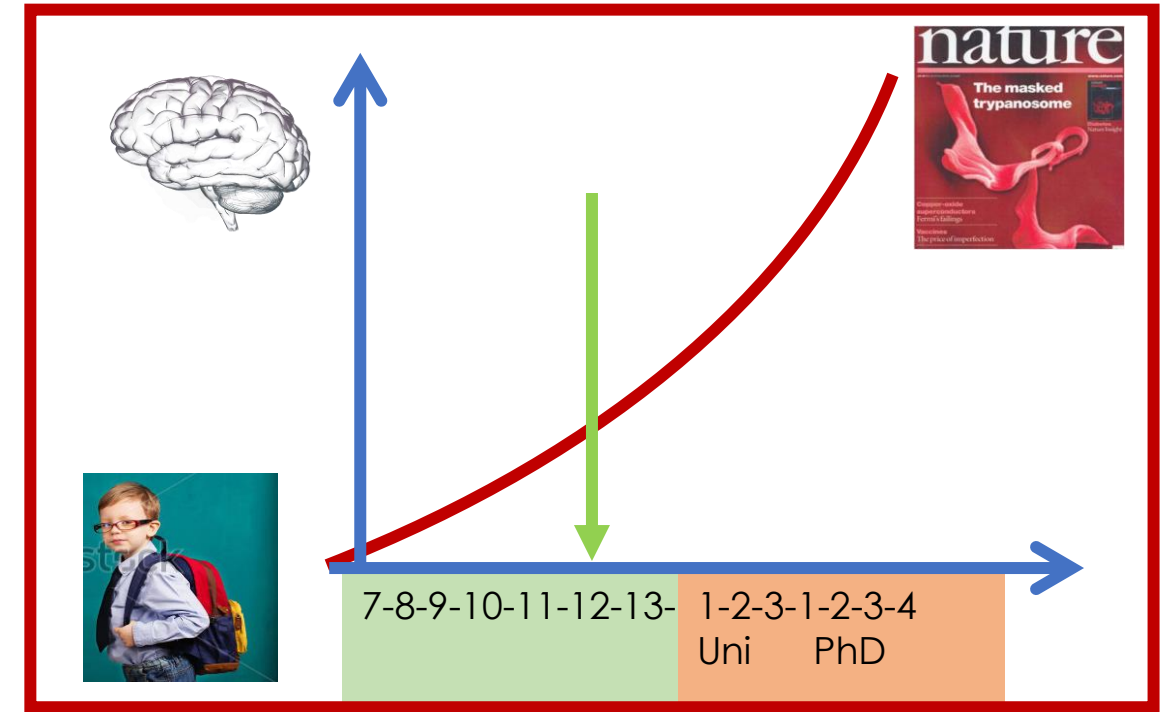
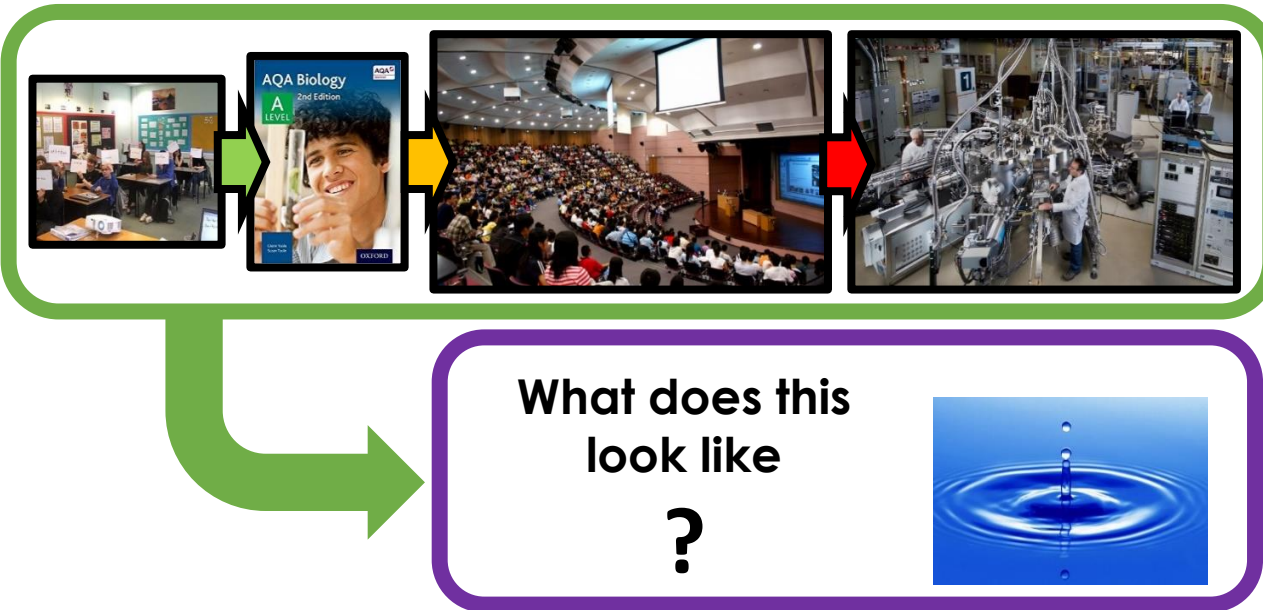
KS5 Freshers' Fair

- Big Challenge Business and Enterprise.
- Film Club
- Paired reading
- KS5 Book Club
- Sixth Form Theatre Company
- Social Sciences Film, Book and Podcast Club
- Music ensembles
- Cooking on a Budget
- Duke of Edinburgh Gold
- LGBTQIA+ Friendship Group
- KS5 Climbing Club
- Cultural Newsletter

Tuesday 5th September

Sixth Form Common Room

Super Curricular



*Culturing a Critical Mass
of Deep Learners.*

Super Curricular



Inspire

Weekly Seminars - University Researchers

Discuss:

Science Journal Club

Social Sciences Discussion Group

Book Club

Communicate:

Presentation of Diploma artefact: Poster or talk at a Science or Humanities conference.

Research:

DNA Origami

Motor Neuron Disease

Societies:

Medical Society

Dental Society

Debating Society

Transition to University Learning.

STEM and Social Science Diploma

Tapton STEM/Humanities Diploma

Programme of Study

120 guided Learning Hours

Taught element.

40 guided learning hours

- ☐ The Scientific Method / Research Methods (attendance to seminars/MedSoc/Journal Club/Research Projects – At least 10 hours)
- ☐ Literature Search Skills
- ☐ Project Management skills
- ☐ Format and structure of academic report
- ☐ Referencing, the evaluation of sources and the prevention of plagiarism
- ☐ Presentation skills and academic poster or talk production.

Independent Learning Element:

80 guided learning hours

Literature Review and Talk or Poster

- ☐ Choose an area of interest
- ☐ Draft a title and aims of the project for formal approval.
- ☐ Plan, research dissertation.
- ☐ Deliver a presentation to a non-specialist audience.
- ☐ Provide evidence of all stages of project development and production for assessment.

Work Experience



Work Experience should take place in Year 12. Students can have one work experience placement lasting up to 5 consecutive days. However, this must not take place during exams or other key dates in the school calendar.

Students are responsible for finding their own work experience placement. However, our Careers Leader Ms Williams is available to support.

In order to be authorized, placements must be put on Unifrog at least two weeks prior to the placement starting. The placement coordinator is Ms Williams.

A guide to work experience will be available on the Careers section of the school website from the start of term.

We will also receive opportunities that we will share via Satchel One by Ms Williams, so it is important you check them. If a placement is shared with you via Satchel One this does not need to be added to Unifrog.

Sixth Form Charity Week

A week dedicated to having fun and raising money for good causes.



In 2022 we raised money for:

- **Doctors Without Borders** - International, medical humanitarian organisation working around the world in conflict zones, natural disasters and epidemics. We go where we are needed most.
- **Door 43** - Door 43 offers support to 13-25 year olds on a range of emotional wellbeing issues.
- **Roundabout** – Roundabout is South Yorkshire's local youth housing charity providing shelter, support and life skills to young people aged 16-25 who are homeless or at risk of homelessness.

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The UCAS Process in Sixth Form

Year 12

September 2023 to July 2024

- Unifrog Registration
- UK Universities and Apprenticeships Fair March 2024
- University of Sheffield and Sheffield Hallam University Outreach
- Imperial College and University of Oxford Outreach
- One-to-one meetings with Form Tutor to prepare UCAS Application June 2024
- Post-18 Destinations Evening June 2024
- UCAS Convention at Sheffield Arena Summer 2024
- UCAS Registration and Destinations Day July 2024
- UCAS Predicted Grades July 2024

Year 13

September 2024 to August 2025

- Completion of UCAS application and reference
- Early Applicant Deadline October 15 2024
- Preparation for Admissions Tests
- Trial Interviews
- Equal Consideration Deadline January 31 2025
- Student Finance England Applications
- Firm and Insurance Choices
- Accommodation and Transition
- Confirmation and Clearing

Non-University Routes

All students who are pursuing a non-university route, such as an apprenticeship or employment, or a gap year, are able to have a careers interview with our Independent Careers Advisor, **Carol James**.

Furthermore, opportunities to explore non-university routes are provided by guest speakers and workshops organised by our Careers Leader, **Ms Williams**, who also publishes a regular Sixth Form Careers Newsletter, outlining work experience opportunities and events (**shared on Satchel One**).

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Support for Disadvantaged Students and 16-19 Bursary

PPE6

- Students on Free School Meals (FSM) or who were on FSM during their Secondary Schooling are able to access additional support from the Sixth Form Team, including our **KS5 Academic Mentor**.

16-19 Bursary

- Students on Free School Meals (FSM) or who were on FSM during their Secondary Schooling may also be eligible for additional financial support during their time at Sixth Form. **16-19 Bursary is administered by our KS5 Academic Mentor, Miss Deakin.**

Online Platforms

- **MCAS** – This is for parents and allows us to keep you updated with letters, information and announcements. You will also be able to view your young person's attendance and any behaviour points. We will also distribute tracking and reports through the MCAS app. For support around setting up MCAS please email **ssimmons@taptonschool.co.uk**
- **ParentPay** – As a cashless school we use ParentPay to allow parents to pay for equipment, trips and to update their young person's meal balance.
- **Satchel One**– This is where teachers will post homework, including when it is due. There is also a noticeboard where we post information for students, including careers opportunities and events in school.
- **Unifrog** – An online platform used by students to research their post-18 destinations and write their personal statements. For support around accessing Unifrog please email **jwilliams@taptonschool.co.uk**
- **Bursary+** - The online platform used to apply for and manage 16-19 Bursary. Students are eligible where parental/carers income is £17005 or less. For further information and support around accessing the bursary please contact **ldeakin@taptonschool.co.uk**

Communication in Sixth Form

Academic

- Where you have an academic concern, please e mail your child's classroom teacher and/or Subject Leader and copy in the Y12 Year Leader
nharris@taptonschool.co.uk
and the Head of Sixth Form
awright9@taptonschool.co.uk.

Pastoral

- Where you have a pastoral concern. please e mail your child's Form Tutor and copy in the Y12 Year Leader
nharris@taptonschool.co.uk
and the Head of Sixth Form
awright9@taptonschool.co.uk.

Any Questions?

Save The Date

Year 12 Final Timetables

Friday 22nd September

No more changes to student timetables.

Pastoral Consultations with Y12 Form Tutors

Wednesday 11th October

An opportunity to meet your child's form tutor.

Tapton
SCHOOL

Key Stage 5 Handbook 2023-2024

Information for Parents, Carers and
Students

How To Grow a Grown Up

Prepare Your Teen
for the Real World

Dr Dominique Thompson
& Fabienne Vailes

Recommended Reading