

Tapton SCHOOL

Headteacher: Ms Kathryn Rhodes

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March 2024

Dear Parents and Carers

Year 11 Tapton School Prom- Thursday 11th July 6.30pm-10pm

We are delighted to inform you that the Year 11 School Prom has been arranged for Thursday 11th July 6.30pm – 10.00pm at Tapton Hall, Shore Lane, S10 3BU.

The cost of a ticket is £25 which covers hire of the venue and resident DJ, food and decorations. Payment is due by **Wednesday 8th May** and should be made using the ParentPay system or via Barcode letter if requested. If your child is unable to attend due to financial hardship, please contact school to discuss what support may be available.

A photographer from www.jasongoodladphotography.net will be present and formal studio photography will be available at a cost of £12 for one photograph, or three photographs for £25. **Payment for photographs will need to be made in cash on the night**; photos will be printed on the night. Copies will be available to purchase online for two years after the event but not at the discounted rate.

The dress code for the evening will be smart. Consumption of alcohol, vaping and smoking will not be permitted on the premises. The venue and school will not tolerate any alcohol consumption and parents and carers will be contacted to collect their child if this is not adhered to. Equally, students will not be allowed to enter the venue if they arrive intoxicated. Non-alcoholic drinks can be purchased from the bar, including non-alcoholic cocktails.

For safeguarding reasons and our risk assessment, admission will be by ticket only. Year 11 students will only be issued with tickets once payment and reply slips have been received. For this reason, the deadline of **Wednesday 8th May is a non-negotiable one.** We are not able to extend the deadline and it is the responsibility of students to ensure they have returned their reply slips to student reception in school and payment is made by this date. We will send text reminders about the payment deadline and reply slips therefore it is the responsibility of parents and carers to ensure school has your up-to-date mobile phone number.

Please note that students have been made aware that attendance at the prom is dependent upon full school uniform being worn for every GCSE examination; our uniform policy is on the school website for reference. We will of course continue to monitor attendance, punctuality and behaviour in school during the final weeks before the start of national exams. From Monday 18th March any student who is involved in a significant behaviour incident, receives a suspension, and/or receives 25 or more negative behaviour points will not be able to attend the prom. This message has also been shared with students in assembly and in form time. We will also share this letter on MCAS, Satchel One, via parent and carer emails and also the school website.

At the end of the evening, if parents are arranging for taxis to collect their child, please ensure these have been pre-booked to pick up from Tapton Hall, Shore Lane by **10.00pm** out of consideration for local residents, staff at the venue and supervising school staff.

Once again please ensure payment and consent slips are returned by the deadline of **Wednesday 8th May.** The reply slip including allergy information and emergency contact details is attached to this letter. We also value your support in ensuring your child's behaviour is such that everyone can enjoy a special evening to celebrate the end of the GCSE exams and for some the end of their time at Tapton School. If you have any questions about the prom, please contact heasdown@taptonschool.co.uk

Yours sincerely

Ms Harkiran Grewal
Deputy Headteacher

Mr Simon Reed
Year Leader

Mrs Helen Easdown
Key Stage 4 Learning and Inclusion Coordinator



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REPLY SLIP
Year 11 Prom

Please return to School Office by Wednesday 8th May

Name of Student: Form:

Parent/Carer emergency contact number during the prom:
.....

Student mobile number if applicable:
.....

I will make arrangements for my child to be collected at 10:00pm

I give permission for my child to make their own way home

I have paid £25 through ParentPay on.....(Date)

I require a Barcode letter

I **give/do not give permission*** for my child to receive emergency first aid, medical care by a doctor or hospital in the event of an accident.

If there is any medical information about your child which you feel we ought to know, eg allergies, medication needs, etc, please specify below or request a confidential medical form to complete:

.....
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.....
.....
.....

I give permission for my child to attend the prom and have read the information attached and below:

I understand that attendance at the prom is dependent upon my child wearing full school uniform for every GCSE examination. I also understand that from Monday 18th March any student who is involved in a significant behaviour incident receives a suspension and/or receives 25 or more negative behaviour points will not be able to attend the prom.

Signed:

Parent/Carer Date:

***Delete as applicable**



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