

# Tapton SCHOOL

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## Addendum to Behaviour Policy

### July 2020

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**LAST REVIEW/UPDATE:** July 2020

**LEVEL OF CHANGE:** Significant

**NEXT REVIEW:** September 2021

## Introduction

In these very difficult and unprecedented times, outstanding behaviour and the safeguarding of our students is still at the heart of everything we do at Tapton School. Outstanding behaviour at Tapton School remains non-negotiable. It is essential for outstanding teaching and learning. It is essential for everyone to feel safe and happy and to meet the public health needs of the country.

Students must continue to conduct themselves in a courteous, cooperative and respectful manner. These are not only the unequivocal expectations of Tapton School but the expectations of society. We do not serve our school, our community or wider society by lowering the bar.

This addendum to the behaviour policy of Tapton School has been written to support every member of the school community and is supported by our updated Home School Agreement and updated Student Code of Conduct. The aim of the addendum is to inform all stakeholders of the necessary changes needed to promote a positive and safe learning environment following the public health guidance set out by the Government. Despite the current challenges we face, it is still our policy to have high standards and expectations of all students, take our students' health and welfare seriously, and to act in accordance with our main behaviour policy to keep them safe. Our changes and processes for dealing with behaviour during COVID – 19 are outlined below and **should be read alongside the main Behaviour Policy of the school.**

Above all we remain committed to our vision of valuing everyone, caring for each other and achieving excellence. Now more than ever we know this will be achieved by following the key principles below:

Be kind

Work hard

Follow the rules

## Returning After Lockdown

We recognise that returning to school after such a long time at home presents a unique and challenging set of circumstances for everyone in our community. We accept that students will take time to settle in and re-establish themselves into some of the old routines but also some new ones. As with all habits, routines and norms teachers will continually remind students of our expectations in order to ensure consistency and compliance. School will inevitably feel slightly strange in the same way that so many aspects of normal life have required adjustment to comply with essential public health regulations. We absolutely understand that some students will no doubt feel anxious or nervous when they return to school; our pastoral and support team will be ready to provide additional support to all those students and families who need it.

In line with the new public health guidance there will be some additions and amendments to school rules for all students to follow. The additions have been made to ensure the safety of students and staff and should be taken very seriously – they are non-negotiable.

## Home School Agreement

Parents and carers are expected to work in partnership with Tapton School to maintain high standards of behaviour, punctuality and attendance. By sending their children to Tapton School parents and carers are accepting their role as outlined in the updated Home School Agreement.

## Social Distancing

We will be following the government guidance on Social Distancing. Students must follow the principles of social distancing in classrooms and around school and they should be followed **without exception**. This applies at breaks and lunchtimes in addition to movement around the building between lessons. There should be **no physical contact** between students under any circumstances. Students need to move directly to classrooms and should not loiter in corridors or stairwells.

In classrooms students must follow instructions from staff at all times; this is especially important with regard to seating instructions, using equipment, entering, and leaving classrooms.

**Behaviour that wilfully undermines the safety measures that the school has put in place and/or risks the safety of students or staff will not be tolerated. If incidents occur then they will be treated as high level behavioural incidents and sanctioned accordingly, up to and including permanent exclusion.**

Behaviours, which contravene the public health regulations and our expectations, include but are not limited to:

- Refusal to follow the direct instructions of a member to staff around hand washing and or/social distancing
- Deliberately ignoring the social distancing measures put in place by the school
- Spitting at another student/member of staff
- Deliberately coughing at a student/member of staff
- Behaviour or language that is intended to cause alarm or distress to students/staff about the current situation

## Equipment needed for school

It is crucial that students come to school fully equipped and ready to learn. In line with the public health guidance, it is not possible to borrow equipment from other students or members of staff if an item is forgotten. Students should bring the following equipment to school:

- A school bag.
- Pencil case containing: black biro, pencil, pencil sharpener, rubber, ruler, compass and protractor.
- Scientific calculator.
- Exercise books for that day.
- P.E Kit when needed.
- Hand sanitiser.

School will provide pencil cases for students and families upon request.

All classrooms will have tissues for students and staff, however, where possible it would be useful for students to bring tissues to school so they can cover their mouth if they cough or sneeze. Soiled tissues should be disposed of straightaway in line with the government's guidance of 'catch it, bin it, kill it.' Students should then immediately wash their hands with soap and water. If students have hand sanitiser they can apply it at regular intervals although students should always use soap and water in the toilets as directed by members of staff.

### **Uniform**

Our uniform policy and expectations remain unchanged. We understand that families may need more flexibility around trousers that may fade with additional washing; therefore, until the situation locally and nationally improves we will allow students to wear trousers that have faded. However, students cannot wear jeans, jogging bottoms or leggings and shoes/trainers will need to be all black. Failure to wear the correct uniform will still incur an afterschool detention.

### **Mobile Phones**

Our rules on mobile phone, Ipods, earphones and other electronic devices (such as wireless earphones) **remain unchanged**; in short they should not be seen or heard on the school site or within the school building during our working hours 9.10-3.30; this includes the dining room. In a slight change to our normal phones, headphones and other electronic devices policy – we will allow students to have devices in classrooms at break and at lunchtime; however, use of personal devices to take photographs or videos is strictly forbidden and will result in the policy being reversed. The rules around confiscations apply to all students Years 7-13 (and any Year 14 students). This remains non-negotiable. Should items be seen they will be confiscated and parents and carers will be contacted.

### **Arrival, lesson time and leaving the school site**

Secondary school children will not be expected to stay in class bubbles; they will be in year group bubbles. In our context, Year 12 and Year 13 will be regarded as one bubble. In order to facilitate the safe arrival of all students and to ensure there is no jeopardy of cross contamination students will arrive to school at set times and go directly to set locations across school. These times are detailed in the table below and will remain in place until the situation locally or nationally changes.

In order for the school day to run smoothly and to maximise learning time we will still expect students to arrive to school at the time relevant to their year group. Students who arrive late will be placed in a non-negotiable afterschool detention. Students will be regarded as late if they arrive after their designated time.

We will also have staggered dismissal times in place and these are detailed below. Students need to use the exit nearest to their period 5 classroom as they leave the school. Students must leave the site directly and not congregate in or around the community.

<b>Year Group</b>	<b>Location and Time on <u>Wednesday 2<sup>nd</sup> September 2020</u></b>	<b>Entrance and Time from <u>Thursday 3<sup>rd</sup> September 2020 onwards</u></b>	<b>Dismissal Time</b>
7	9am Tennis Courts	9am - Front of School	3pm
8	9.30am Tennis Courts	9.15am Back Lane - Middle Maths	3.15pm
9	10am Tennis Courts	9.15am End of Science near Astro	3pm
10	10.30am Tennis Courts	9.15am Back Entrance near Sports Hall	3.15pm
11	11am Tennis Courts	9.00am Back Entrance near Sports Hall	3.30pm
12 and 13	11.30 Tennis Courts	8.30am - 8.45am Sixth Form stairs at front of school	3.30pm unless in a twilight lesson

### **On call and detention**

Detentions will still be set by teachers for students who receive a cause for concern or for students who have been late. In addition the on call system will continue to be a key part of our behaviour policy. During every period of the school week a member of the leadership team and/or YM will be on call. The member of SLT and/or Year Manager will endeavour to visit every classroom during their on call period. On call will be used for repeated disruption and/or immediate emergency removal and as such should be rare. Students who fail to comply with the public health guidance around social distancing and good respiratory hygiene will be on called. SLT/Year Managers/On call teachers will remove students, where possible to an alternative class or to the leadership corridor – **this is non-negotiable**. On call detentions will be held the same day – parents and carers will be alerted by phone call or text message to ensure the certainty of the sanction. After school detention will be held for 30 minutes Monday – Friday and will be supervised by Year Managers, Assistant Headteachers and the Deputy Head.

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