

Tapton SCHOOL

Year 13 Information

2023/24

Direct Line 0114 294 1174

www.taptonschool.co.uk

Sixth Form Team

Head of Sixth Form	Mr A Wright	Awright9@taptonschool.co.uk
Year Leader for Y13	Dr J Winters	jwinters@taptonschool.co.uk
KS5 Safeguarding	Mrs R Moorwood (Mon-Wed) Ms L Mitchell (Wed-Fri)	Ks5safeguarding@taptonschool.co.uk
KS5 Learning and Inclusion	Miss L Ridal	lridal@taptonschool.co.uk
Academic Mentor	Miss L Deakin	ldeakin@taptonschool.co.uk
Sixth Form Administrator	Mrs J Peacock	jpeacock@taptonschool.co.uk
UCAS & Destinations Administrator	Mrs M Bower	mbower@taptonschool.co.uk
Transition Coordinator	Mr K Hooper	khooper@taptonschool.co.uk
Enrichment and Wellbeing	Ms R Gray	rgray@taptonschool.co.uk
Examinations Manager	Mrs K Zubrot	kzubrot@taptonschool.co.uk
Attendance Officer	Mrs R Shaw	rshaw@taptonschool.co.uk
SENDCO	Mr S Rippin	Srippin2@taptonschool.co.uk

Form Tutors

The most immediate and important link for students and parents is the personal form tutor. These teachers will oversee and guide students throughout their time with us.

R Criticos (H Pennington, Thurs)	I3CR
C Williams	I3CW
H Newill	I3HN
B Walker	I3BW
G Driver	I3GD
A Kennedy	I3KN
J Haigh (H Bower Thurs, Fri)	I3GH
S Wilson (R Gerrard Mon, Tues)	I3WL
L Ward (C Law – Fri)	I3WA
T Priest	I3TP

Subject Leaders

Should you have questions about the teaching and learning in specific courses, the Subject Leaders (listed below) is the person most able to answer questions and advise students and parents. Please contact them through the Main Office on 2671414.

Art and Design	Ms K Pilarek	Biology	Mr A Bradbury
Business Studies	Mr C Mehat	Chemistry	Miss J Rigby
Computer Science	Mrs S Thomas	Design and Technology	Mr T Priest
Economics	Mr C Mehat	English	Mrs S Reece
Film Studies	Mr R Criticos	French	Mrs K Wood
Geography	Mr A Kennedy	German	Mr G Driver
Gov & Politics	Mr A Boutle	History	Mr A McAuley
Mathematics	Mrs P Leon	Music	Mrs G Page
Physics	Mr J O'Neill	Psychology	Miss B Walker
RE	Mrs H Bower		

Sport and P E	Mrs R Becks	Sociology	Miss B Walker
Spanish	Ms J Askew	Theatre Studies	Mrs R Gerrard

Attendance

KEY DATES FOR YOUR DIARY	
PLEASE ALSO REFER TO THE SCHOOL CALENDAR FOR SUBJECT SPECIFIC ENTRIES	
25 Sept 23	UCAS Application Internal Deadline for Early Applicants
27 Sept 23	Y13 Progress Evening and Y13 Tracking 4.30-7.10pm
16 Oct 23	UCAS Early Applicant external deadline 6pm
1 Dec 23	UCAS Application Internal Deadline for January Applications
WB 18 Dec 23	Charity Week
31 Jan 24	External UCAS deadline 6pm
31 Jan 24	Y13 Trial Exams
WB 4 March 24	Y13 Tracking
22 March 24 & WB 25 March 24	Assessment Week
WB 7 May 24	Tracking
10 May 24	Y13 study leave commences
28 June 24	Leaving Party
15 Aug 24	A Level results

Please refer to the separate letter regarding attendance and passes, however, please be aware of these main points:

- We cannot authorise any holidays during term time.
- Full attendance at registration and all lessons is compulsory.

However, if you are unable to attend:

- To report absence, please call 2671414 (option 1) and leave a message. Alternatively, text 07860054089 or email lridal@taptonschool.co.uk
- Where a student has a planned absence please email lridal@taptonschool.co.uk two days in advance.

If a student is unwell during the school day they must inform a member of Sixth Form staff and sign out in the Sixth Form office. We will call parents to advise them that the student is leaving school.

Valid reasons for absence from school include:

- Medical appointments
- University Open Days
- University interviews
- Work experience placements
- Driving tests (students must not take driving lessons during the school day)
- Religious festivals
- Participation in a sporting or musical event
- Family commitment, funerals etc.

Where possible, students should arrange appointments outside of the school hours. Students should also avoid missing lots of lessons from the same subject. For example, attending a University Open day on three consecutive Wednesdays should be avoided.

It is not acceptable for students to be absent from school for any of the following reasons:

- Driving lessons
- Paid work
- Job interviews
- Holidays

Sixth Form students will be issued with an electronic ID card that they must bring to school each day. This enables the school to know when they are on site, and it will electronically update their attendance record.

We will send a text if your young person has not attended form in a morning and we have not had notification of an absence. Texts will also be sent at the end of the day for any unauthorised absences that have occurred.

Student Planner

All students will be given a planner this academic year to encourage them to plan their time well and organise their independent study. Students are expected to look after this and bring it to school each day.

16-19 Bursary

Students who are entitled to Free School Meals or were PPE6 may also be entitled to financial support from the 16-19 Bursary. Please see Miss Deakin for more information.

Free School Meals

Students can still receive Free School Meals whilst in Sixth Form. Similarly, if they become entitled during their time with us please let us know so that we can ensure this is received.

Important Apps that we use as a school

MCAS – this is for parents and allows us to keep you updated with letters, information and announcements. You will also be able to view your young person's attendance and any behaviour points. We will also distribute tracking and reports through the MCAS app.

ParentPay – as a cashless school we use ParentPay to allow parents to pay for equipment, trips and to update their young person's meal balance.

Satchel One – this is where teachers will post homework, including when it is due. There is also a noticeboard where we post information for students, including careers opportunities and events in school.

Unifrog - an online resource for Post-18 Destinations available to all students.